

This Statement of Understanding

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- My off-campus location is within Alberta.
- My personal contact information is up to date in PeopleSoft
- My emergency contact information is up to date and will be kept current in PeopleSoft
- I have reviewed the [Hybrid Work Hazard and Control Register](#)

_____ and implemented all mandatory hazard controls.

- I have successfully completed the [Office Ergonomics Self Adjustment Tool](#) and have set my workspace to be secure and safe. My workspace includes a desk, chair, a UC managed workstation, and proper lighting.
 - I have taken precautions in my off-campus location where I may have access to for the purposes of my work. All concerns have been mitigated or removed. I am required to abide by the University of Calgary's [Information Security Classification Policy](#).

_____). My use of such equipment must comply with the [Acceptable Use of Electronic Resources and Information Policy](#)

- I understand that hybrid work arrangements may be reviewed regularly and acknowledge that my leader reserves the right, at their sole discretion, to adjust or end this arrangement on at least (14) days' notice.

