



## Formal Access Request Procedure

Classification Information Management  Approval Authority General 1866.440 f575.76 628.92 0.18.56 0.4 re	<b>Table of Contents</b> 1 Purpose.....1.. 2 Procedure.....1.. 3 Parent Policy.....2.. 4 Related Policies.....2 5 Related Guidelines/Forms.....2 6 References.....2.. 7 History.....2..
Last Revision N/A	

- 1 Purpose                    To outline the procedure to be followed when a Formal Access Request is filed.
- 2 Procedure                    Filing a Formal Access Request
  - 2.1 Any individual may file a Formal Access Request by submitting a request in writing to the FOIP Coordinator
 

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