

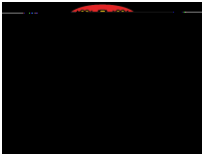
SUMMARY

Student Engagement Process for Tuition and Fees

Approved August 29 2024

The purpose of this document is to outline the standard approach for the tuition and fee consultation process. The Tuition and Fees Consultation Committee (TFCC) is the formal mechanism established by the Board of Governors and approved by the Minister of Advanced Education for holding consultations to discuss increases to tuition fees and mandatory non-instructional fees with each students' council. This document provides additional details about the timeline, guiding principles, and components of the consultation process.

Roles and responsibilities for tuition and fees consultation are outlined in the *Alberta Postby*



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- < Two opportunities for discussion at Graduate Representative Council
- < Student-wide email and survey
- < Publicly available information and resources posted on the
 - Mandatory Non-Instructional Fee (MNIF) reports
 - Current Tuition and Fee Proposals
 - Location and times for Student Engagement Events
 - Annual consultation reports

Additional Components (August-December)

- < Faculty-level student discussion and engagement events
- < All-student *Fall Community Discussion: Tuition & More*

¹ [Post Secondary Learning Act](#)

² [Alberta Tuition and Fees Regulation](#)

³ [Alberta Tuition Framework](#)



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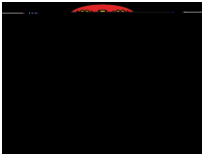
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Core Components – TFCC Meetings

TFCC Meeting #1: <ul style="list-style-type: none"> < TFCC Terms of Reference < Tuition Context, Principles, Parameters < Work Plan and consultation pathway 	Late August
TFCC Meeting #2: <ul style="list-style-type: none"> < Review tuition and fees and any initial proposed changes <ul style="list-style-type: none"> o Information can be shared by the Students' Union (SU) and the Graduate Students' Association (GSA) with students to help inform their student consultation process. 	September
MNIF Reports: <ul style="list-style-type: none"> < Mandatory Non-Instructional Fees (MNIF) reports from previous year posted to a tuition and fees consultation and reporting website, providing access for students 	September 30th
TFCC Meeting #3: <ul style="list-style-type: none"> < GSA/SU feedback and discussion. 	October

TFCC Meeting #4a T433.1819 0.5 0.5 re1 0 0 1 18.581.2 Tm 395dm 3952/F1 11 Tf G-5(i 4.7/F1 11PuT#0.15 395.6T5 421.13 Tm

- < Review tuition proposal and provide a summary of how feedback has been

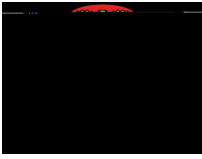


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<p>All student email: Content includes:</p> <ul style="list-style-type: none"> < Education about the proposed changes to tuition and fees < Context setting for current year fee increases; < Information regarding proposed tuition and fee changes as available at the time of the email; < Engagement opportunities to support student understanding and to capture student feedback. <p><i>Information can be used by the SU/GSA to help inform their initial student consultation process.</i></p>	<p>Mid-September</p>
<p>Faculty-specific tuition and fee consultations: Dean- or Dean's designate-led Faculty-specific discussion with their student community, including SU faculty representative or elected SU representative, GSA departmental graduate association representative, as applicable.</p> <ul style="list-style-type: none"> < Provides an additional opportunity for students to engage. < Deans will use this engagement opportunity to discuss and receive feedback on many topics relevant to the student experience in addition to tuition and fees. < The format of Faculty-level consultations may vary Faculty to Faculty in order to optimally engage students. 	<p>September / October (& Ongoing)</p>
<p>Additional SU/GSA Student Engagement: Additional feedback collected by the SU/GSA from students regarding tuition and fee increases. This provides an additional opportunity for students to engage. Information shared via the all-student email and through TFCC can help inform this consultation.</p>	<p>September / October</p>
<p>SLC Meeting #1: Review and discuss:</p> <ul style="list-style-type: none"> < the budget and fee process; < priorities for the institution and factors that will influence tuition and fee decisions; < student feedback presented by SU. 	<p>September / October</p>
<p>GRC Meeting #1: Review, discuss and listen:</p> <ul style="list-style-type: none"> < the budget and fee process; < priorities for the institution and factors that will influence tuition and fee decisions; < student feedback as presented by GSA. 	<p>September / October</p>
<p>SLC Meeting #2: Proposal Information Session</p> <ul style="list-style-type: none"> < review the tuition and 	



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Additional Components to be added based on the nature of the specific increases:

Additional consultations may be added based on the nature of the specific increases (i.e., Exceptional/CPI) and at the discretion of the TFCC, which includes SU or GSA