



SUMMARY

Student Engagement Process for Tuition and Fees

Approved August 29 2024

Purpose

The purpose of this document is to outline the standard approach for the tuition and fee consultation process. The Tuition and Fees Consultation Committee (TFCC) is the formal mechanism established by the Board of Governors and approved by the Minister of Advanced Education for holding consultations to discuss increases to tuition fees and mandatory non-instructional fees with each students' council. This document provides additional details about the timeline, guiding principles, and components of the consultation process.

Background

Roles and responsibilities for tuition and fees consultation are outlined in the *Alberta Post Secondary Learning Act*¹, the *Alberta Tuition and Fees Regulation*² and the *Alberta Tuition Framework*³ and the terms of reference documents of the Board of Governors (BoG), Finance and Properties Committee (FPC), and TFCC. The specifics of the student consultation plan will be agreed upon at the initial annual planning meeting of TFCC and will reflect the context of the annual proposal.

Guiding Principles of Student Consultation



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Annual Consultation Framework

Core Components – TFCC Meetings

TFCC Meeting #1: TFCC Terms of Reference Tuition Context, Principles, Parameters Work Plan and consultation pathway	Late
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<p>All student email: Content includes:</p> <ul style="list-style-type: none"> Education about the proposed changes to tuition and fees Context setting for current year fee increases; Information regarding proposed tuition and fee changes as available at the time of the email; Engagement opportunities to support student understanding and to capture student feedback. <p><i>Information can be used by the SU/GSA to help inform their initial student consultation process.</i></p>	<p>Mid-September</p>
<p>Faculty-specific tuition and fee consultations: Dean- or Dean's designate-led Faculty-specific discussion with their student community, including SU faculty representative or elected SU representative, GSA departmental graduate association representative, as applicable.</p> <ul style="list-style-type: none"> Provides an additional opportunity for students to engage. Deans will use this engagement opportunity to discuss and receive feedback on many topics relevant to the student experience in addition to tuition and fees. The format of Faculty-level consultations may vary Faculty to Faculty in order to optimally engage students. 	<p>September / October (& Ongoing)</p>
<p>Additional SU/GSA Student Engagement: Additional feedback collected by the SU/GSA from students regarding tuition and fee increases. This provides an additional opportunity for students to engage. Information shared via the all-student email and through TFCC can help inform this consultation. SLC Meeting #1: Review and discuss and listen:</p>	<p>September / October</p>



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Additional Components to be added based on the nature of the specific increases:

Additional consultations may be added based on the nature of the specific increases (i.e., Exceptional/CPI) and at the discretion of the TFCC, which includes SU or GSA representatives. (a)-3.34iiiepris/.7ater /Typ) 0 Td2 (r)3. 05 Tw 0.190 Td()Tj.002 T