

## Faculty of Social Work: Academic Assessment and Graded Term Work Appeal Procedure GRADE, CREDIT OR FAIL DESIGNATION, AND PROFESSIONAL BEHAVIOUR APPEALS

Classification Governance

## **Table of Contents**

- 1 Principles and Definitions ......1
- 2 Procedural Fairness: Necessary for Decisions 3
- 3 Appellant Responsibilities and Grounds of Appeal 3
- 4





2 Procedural Fairness: Necessary for Decisions

- 3 Appellant Responsibilities and Grounds of Appeal
- A student may appeal an Academic Assessment or Graded Term Work decision on only the following grounds:
  - a) that a procedural irregularity occurred in making the Academic Assessment decision or Graded Term Work decision (including a deviation from a course outline or communicated performance expectation, or where a grade was not updated), or
  - b) that an Academic Assessment or Graded Term Work decision was determined on some basis other than performance, which may include allegations of a reasonable apprehension of bias, or
  - c) that relevant new information has arisen that could not have been presented to the Faculty of Social Work earlier and that may have otherwise affected the decision being appealed.



- b) mere dissatisfaction or disagreement with the Academic Assessment, Graded Term Work decision, a reappraisal, the course outline, or performance expectations;
- c) achievement in other course work or programs; or
- d) the numerical calculation being close to the next highest letter grade.
- 3.3 Appellants may ask for only one of the following outcomes in their appeal:
  - a) that Graded Term Work be discounted from the final grade achieved;
  - b) that the Academic Assessment decision or Graded Term Work decision be returned to the program director or decision maker, as appropriate, for another reappraisal, as directed by the Faculty Appeals Committee. This



6.4 Both the Appellant and the Respondent have the right to challenge the membership of the Faculty Appeals Committee. Challenges may only be made where it is claimed that a Faculty Appeals Committee member has a conflict of interest that may prevent a fair decision being made. A challenge must be made in writing to the Chair of the Faculty Appeals Committee, and must include evidence supporting the challenge. A challenge will be decided by the Chair, unless the



Faculty Appeals Committee, if any, and any support personnel for the Faculty Appeals Committee may attend deliberations.

7.5 If the A

Faculty of Social Work



12 Timelines